21 NCAC 68 .0703 REQUEST FOR HEARING

- (a) Any applicant to be credentialed by this Board who believes their rights, duties or privileges have been affected by the Board's administrative action but who has not received notice of a right to an administrative hearing, may file a formal request for a hearing to determine eligibility to be credentialed.
- (b) Before an applicant or credentialed individual may file a request, they shall first attempt to resolve the issue informally with the Board.
- (c) The chairperson of the Ethics Committee or their designee may meet with the person accused of an ethical violation, if the accused so chooses, prior to requesting additional information from the complainant.
- (d) Subsequent to such informal action, if still dissatisfied, the person affected shall submit a written request to the Board in an envelope bearing the notation "REQUEST FOR ADMINISTRATIVE HEARING." That request shall contain the following information:
 - (1) name and address of the applicant or credentialed individual;
 - (2) statement of the action taken by the Board which is challenged;
 - (3) statement of the way in which the applicant or credentialed individual has been aggrieved; and
 - (4) statement of request for a hearing.
- (e) A request for a hearing shall be acknowledged and a hearing shall be scheduled.

History Note: Authority G.S. 90-113.30; 90-113.39; 90-113.40;

Eff. August 1, 1996;

Readopted Eff. October 1, 2020.